

# East Kern Cemetery District

## Minutes of Regular Board Meeting

April 20, 2026

The meeting was called to order by Chairman Yaw at 4:55pm.

**Roll Call:** Chairman Victor Yaw and Vice Chairman Owen Carder were present. Trustees Harold Smith, Leslie Swindler & James Crocoll were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

### Public Presentations:

**Approval of the Agenda and Minutes:** Trustee Crocoll made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

**Approval of the Monthly Budget & Vouchers:** Trustee Swindler made a motion to approve the monthly budget and vouchers #'s J032526 & J040226. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

**Manager's Report:** The Manager informed the Board that:

- The District performed 4 interments since the last meeting (2T & 2C – MC).
- Aprons around the SDCB have been finished and graded.
- An article has been placed in the MDN announcing the new columbaria. (Apr. 22, 2026)

**Safety Report:** The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

**Continued Business:** None at this time

**New Business:** **A. Discuss/Review/Approve Overtime Policy:** The Manager presented the Board with an Overtime Policy edit that includes paying employees overtime, regardless of Holiday or Vacation Leave, in any given work week. However, Sick Leave is not included in calculating Overtime. Trustee Crocoll made a motion to approve the policy as presented, effective PP 26-09. Trustee Swindler seconded. Ayes – Yaw, Smith, Swindler & Crocoll. Abstain – Carder. Motion carried. **B. Discuss Meeting Time:** Meeting hours have been changed in the past from: 7:00 pm to 4:30 pm and 4:30 pm to 5:00 pm. Trustee Crocoll made a motion to change the meeting time to 4:30 pm. Trustee Smith seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

**Board Member Announcements:** Yaw – CHP raffle tickets on sale. Proceeds fund Christmas presents and other gifts, for local needy families. Apr. 25 – Clay shoot in Tehachapi.

**Oral Communications:** Meeting times

**Adjournment:** Trustee Smith made a motion to adjourn at 5:20 pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary