

# East Kern Cemetery District

## Minutes of Regular Board Meeting

August 18, 2025

The meeting was called to order by Chairman Yaw at 4:55pm.

**Roll Call:** Chairman Victor Yaw was present. Trustees: Owen Carder, Harold Smith & Leslie Swindler were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

**Public Presentations:** Resident, James Crocoll was in attendance.

**Approval of the Agenda and Minutes:** Trustee Carder made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

**Approval of the Monthly Budget & Vouchers:** Trustee Carder made a motion to approve the monthly budget and vouchers #'s J080625. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

**Manager's Report:** The Manager informed the Board that:

- The District performed 3 burials since the last meeting (2C – CCMP / 1C – MC).
- Blomber & Griffen has initiated the 2024-2025 audit. Accountants were on site last Wednesday and will complete the audit off site.
- The KC A/C seems to be getting back to a normal rhythm. Still do not have reports for end of July but should be ready with the August reports.
- Temporary employee John Ferrandini Jr. has returned to school and ended his temporary employment. The Manager will hire another temporary employee to complete the seasonal appointment (Oct. 31).
- The SDRMA sent a letter and certificate acknowledging the District Board, staff & grounds crew, for their safety efforts and having no claims for 5 consecutive years.

**Safety Report:** The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

**Continued Business:** **A. Appoint Interim Vice-Chairman:** Trustee Smith made a motion to nominate Trustee Carder to interim Vice-Chairman. Trustee Swindler seconded. There were no other nominations. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

**New Business:** **A. Approve Quote for SD Columbaria:** The Manager presented the Board with a formal quote for the SD columbaria project (niches only). The quote was \$80k more than previously estimated. The Board acknowledged the future needs of the MC and decided to move forward with this project. Trustee Smith made a motion to approve the quote from KMI Columbaria, as presented (\$259,800). Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried. **B. Approve Audit Proposal – Blomberg Y Griffin:** The Manager presented the Board with the 3 year (2025, 2026, 2027) audit proposal, including State Controller Reports, totaling \$9725, each year. Trustee Swindler made a motion to approve the proposal as presented. Trustee Smith seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

**Board Member Announcements:**

**Oral Communications:** Discuss stipend increase.

**Adjournment:** Trustee Carder made a motion to adjourn at 5:18pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary