

AGENDA
EAST KERN CEMETERY DISTRICT
2040 BELSHAW ST.
MOJAVE, CA 93501
REGULAR MEETING OF THE BOARD OF TRUSTEES
AUGUST 21, 2023 @ 5:00 PM

BOARD MEMBERS

VICTOR YAW, CHAIRMAN
GLENDA WILLIE, VICE CHAIRMAN
HAROLD SMITH, TRUSTEE
OWEN CARDER, TRUSTEE

DISTRICT MANAGER / BOARD SECRETARY

PAUL HOLZER

OPENING:

- A. CALL MEETING TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE

PUBLIC PRESENTATION:

THIS PORTION OF THE MEETING IS FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA AND OVER WHICH THE BOARD HAS JURISDICTION. PLEASE STATE YOUR NAME AND ADDRESS BEFORE MAKING YOUR PRESENTATION. EACH PRESENTATION WILL BE LIMITED TO THREE MINUTES. ADDITIONAL TIME FOR PUBLIC COMMENTS WILL BE PERMITTED FOLLOWING THE BUSINESS OF THE BOARD. THE BOARD CAN NOT TAKE ACTION IN YOUR INFORMATION AS STIPULATED BY THE BROWN ACT. HOWEVER, THEY MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED, ASK QUESTIONS FOR CLARIFICATION, MAKING AN INQUIRY OF STAFF FOR FACTUAL INFORMATION OR REFER THE ITEM TO STAFF. ANY PERSON DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE GIVEN AN OPPORTUNITY TO DO SO PRIOR TO THE BOARD TAKING ACTION ON THE ITEM.

1. APPROVAL OF THE AGENDA & PREVIOUS MINUTES:

- a. Board Member discussion
- b. Public comments
- c. Motion / roll call

2. APPROVAL OF MONTHLY BUDGET & VOUCHERS:

- a. Board discussion
- b. Public comments
- c. Motion / roll call

3. MANAGER'S REPORT: The Manager's report is for informational purposes only. Issues the Manager wishes the Board to act on will be under "Continued Business" or "New Business".

4. PENDING ITEMS: Pending Items is in addition to the Managers Report to help keep the Board abreast of upcoming or tabled items and correspondence.

5. SAFETY REPORT: The Safety Report is for informational purposes only. It is included to keep the Board informed on safety issues.

6. NEW BUSINESS:

A. PAYROLL PROCEDURES (P&P):

- a. Manager report
- b. Public comment
- c. Board discussion
- d. Motion / roll call vote

B. DECLARE KUBOTA L-35 as SURPLUS – OPTIONS for SALE:

- a. Motion
- b. Public comment
- c. Board discussion
- d. Motion / roll call vote

C. DISTRICT FEES – OVERSIZED BURIAL:

- a. Manager report
- b. Public comment
- c. Board discussion
- d. Motion / roll call vote

D. ANNUAL SAFETY AWARD (NO W/C CLAIMS):

- a. Manager report
- b. Public comment
- c. Board discussion
- d. Motion / roll call vote

7. BOARD MEMBERS ANNOUNCEMENTS:

THIS PORTION OF THE MEETING IS SET ASIDE FOR ANY BOARD MEMBER TO ANNOUNCE FINDINGS AT MEETINGS THEY HAVE ATTENDED OR FUTURE BOARD MEETINGS AND ACTIVITIES.

8. ORAL COMMUNICATIONS:

INFORMATION OF ITEMS ARE NOT DISCUSSED, BUT A TRUSTEE WANTS TO REQUEST TO HAVE ADDED ON THE NEXT AGENDA.

ADJOURNMENT:

DATE PREPARED: AUGUST 16, 2023

