

# EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

August 15, 2022

The meeting was called to order by Chairman Yaw at 4:56 pm.

**ROLL CALL:** Chairman Victor Yaw & Vice-Chairman Glenda Willie (tele-conference) were present. Trustees: Buford Land (tele-conference), Harold Smith & Owen Carder were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

**PUBLIC PRESENTATION:** There were none at this time.

**APPROVAL of the AGENDA and MINUTES:** Trustee Carder made a motion to approve the Agenda & Minutes as presented. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

**APPROVAL OF MONTHLY BUDGET AND VOUCHERS:** Trustee Smith made a motion to approve the monthly budget and vouchers #G071222, G072522 & G080922. Trustee Carder seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

**MANAGER'S REPORT:** The Manager informed the Board that:

- The District performed 4 interments since the last meeting (1T & 1C – CCMP / 2T - MC).
- The new walk-in gate has been installed at the east Belshaw St. driveway. Groundman Travis has repainted the west Cerro Gordo walk-in gate and it has been re-installed.
- The Manager will be sending Public Notice's to local papers to solicit bidders for the CCMP driveway project. Job walk will be held on Sept. 2 and sealed bids are due by 12:00pm, Sept. 16 and presented to the Board on Sept. 19, at the regular meeting.
- The Manager has met with the City Manager of California City (Doug Dunford), to discuss the CCMP water rates. Mr. Dunford has instructed the Manager to hold payment until he researches this further.

**SAFETY REPORT:** The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

**PENDING ITMES:** There are no Pending Items at this time.

**CONTINUED BUSINESS:** There is none at this time.

**NEW BUSINESS:** **A. CAPC MEETING OCT. 7-8 SO. LAKE TAHOE:** The Manager presented the Board with the upcoming CAPC Education/Area Meeting. Chairman Yaw asked if any there was any benefit to the District and if any were interested in attending. There were no interested Trustees nor the Manager. There was no motion. Item removed from Agenda. **B. APPROVE-DENY ANNUAL SAFETY AWARD:** The Manager reminded the Board that the August meeting is when the Board reviews the safety record of District staff and that if there have not been any Workers Comp. claims, it has the authority to approve a Safety Award, according to District "Policy & Procedures" (Policy). The Manager presented the Board with those documents and reminded them that there had been no claims for FY 2021-2022. Trustee Carder made a motion to approve an Award to staff. Trustee Smith seconded. The Manager informed the Board that any motion for award, needed to be specific in nature (due to the options of the Policy). Trustee Carder amended his motion to approve a monetary award (3 days pay @ 8hr. regular pay – 24hr.) or vacation award (3 additional day's vacation @ 8hr. – 24hr), optional to the employee. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

**BOARD MEMBER ANNOUNCEMENTS:** Yaw – Mojave Chamber meeting Aug. 25 @ 12pm to discuss Inland Port information as presented by Supervisor Zack Scrivner. Aug. 29 @ 5pm., Supervisor Scrivner & Sherrif Donny Youngblood to discuss 1% local tax increase to provide additional deputies, locally. Willie – Mojave Seniors luncheon Aug. 18 @ 12pm (Veterans Bldg.).

**ORAL COMMUNICATIONS:** There were none at this time.

**ADJOURNMENT:** Vice-Chairman Willie made a motion to adjourn at 5:11pm.

Respectfully Submitted by:  
Paul Holzer,  
District Manager / Board Secretary

