

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

December 18, 2023

The meeting was called to order by Chairman Yaw at 4:56pm.

ROLL CALL: Chairman Victor Yaw was present. Trustees: Harold Smith & Owen Carder were present. Manager Paul Holzer was present. Vice-Chairman Glenda Willie was excused. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Smith made a motion to approve the Agenda & Minutes as presented. Trustee Carder seconded. Ayes – Yaw, Smith & Carder. Absent – Willie. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Carder made a motion to approve the monthly budget and vouchers #H120523. Trustee Smith seconded. Ayes – Yaw, Smith & Carder. Absent – Willie. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 6 burials since the last meeting (3T-CCMP / 3C-MC).
- On Sept. 18, at the regular meeting of the Board, the Board approved a refund for Mr. Yanni Zack. Upon notification of the refund, Mr. Zack asked the Manager to not send it then, because he was in the process of moving. Since then, Mr. Zack has expressed that he may want to hold onto his lot and possibly move his reservation to the Mojave Cemetery. (will keep the Board notified)
- The Manager has not posted the driveway project in the papers yet. There have been a lot of unexpected issues arise that have prevented the Manager from setting a “Job Walk” date. The Manager hopes to solicit bids in January.
- The Manager explained to the Board that the lowering device in use at the CCMP, malfunctioned during a recent service. Both the CCMP & MC have their own devices that have been in service for approx. 10 yr. Due to extreme liability, the Manager opted to replace both lowering devices for just over \$11k. The old lowering devices will be inspected and kept for back-up use or parts.

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

PENDING ITMES:

CONTINUED BUSINESS:

NEW BUSINESS: **A. REVIEW & APPROVE 2022-2023 FINAL AUDIT:** The Manager presented the Board with the 2022-2023 final Audit as prepared by Blomberg & Associates. Trustee Carder made a motion to approve the Draft as presented. Trustee Smith seconded. Ayes – Yaw, Smith & Carder. Absent – Willie. Motion carried.

BOARD MEMBER ANNOUNCEMENTS: Yaw – Ted Hodgkinson is spearheading efforts to re-establish Gold Rush Days for the 150th anniversary in 2026. Ted will be soliciting helpers and volunteers. CHP toy drive was a huge success. Over 30 trees, 650 kids and 900+ people benefited.

ORAL COMMUNICATIONS:

ADJOURNMENT: Trustee Carder made a motion to adjourn at 5:10pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary