

# East Kern Cemetery District

## Minutes of Regular Board Meeting

December 15, 2025

The meeting was called to order by Chairman Yaw at 4:56pm.

**Roll Call:** Chairman Victor Yaw and Interim Vice Chairman Owen Carder were present. Trustees Harold Smith, Leslie Swindler & James Crocoll were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

### Public Presentations:

**Approval of the Agenda and Minutes:** Trustee Smith made a motion to approve the Agenda & Minutes as presented. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

**Approval of the Monthly Budget & Vouchers:** Vice-Chairman Carder made a motion to approve the monthly budget and vouchers #'s J112025, J120825 & J121125. Trustee Smith seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

**Manager's Report:** The Manager informed the Board that:

- The District performed 4 interments since the last meeting (1T – CCMP / 2T & 1C - MC)
- Beginning 2026, Form 700's must be e-filed
- WAA – MC: All Veteran's graves received a wreath.

**Safety Report:** The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

**Continued Business:** None at this time.

**New Business:** **A. Discuss Layout Options for SD Columbaria:** The Manager presented the Board with various layout options for the columbaria in SD. **B. Re-Schedule January & February Meeting Dates:** January & February meetings fall on holidays. Vice-Chairman Carder made a motion to re-schedule meetings for January 26 and February 23. Trustee Crocoll seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

**Board Member Announcements:** Yaw – Mojave Seniors having luncheon on Thursday, Dec. 18 @ 12:00.

### Oral Communications:

**Adjournment:** Vice-Chairman Carder made a motion to adjourn at 5:30pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary