

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

December 19, 2022

The meeting was called to order by Chairman Yaw at 5:00pm.

ROLL CALL: Chairman Victor Yaw & Vice-Chairman Glenda Willie were present. Trustees: Buford Land (tele-conference), Harold Smith & Owen Carder were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Carder made a motion to approve the Agenda & Minutes as presented. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Smith made a motion to approve the monthly budget and vouchers #G113022 & G121922 (G121922 includes payment for concrete construction @ CCMP). Trustee Carder seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 2 interments since the last meeting (2t – MC).
- The driveway project at the CCMP has been completed as of Dec. 16. The grounds crew will now fill in areas next to the driveway. The project was completed in 4 weeks.

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

PENDING ITMES: There are no Pending Items at this time.

CONTINUED BUSINESS: There is none at this time.

NEW BUSINESS: **A. MEETING DATES for JANUARY & FEBRUARY:** The Manager reminded the Board that these meetings are usually held the 2nd Monday of each of these months. Trustee Smith made a motion to move the regular meetings to January 9 & February 13. Trustee Carder seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried. **B. CAPC CONFERENCE MARCH 23-25 SEASIDE:** Chairman Yaw asked if any trustee was interested in attending this conference. Trustee Carder asked the Manager if there were any certifications that he was due to take to which the Manager replied that the entire Board (including Manager) is due for its Sexual Harassment training (which is part of the upcoming CAPC conference). Trustee Carder expressed interest in attending and Chairman Yaw asked the Manager if he was able to attend (the Manager responded, yes). Trustee Smith made a motion to send Trustee Carder and Manager Paul Holzer to the conference. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

BOARD MEMBER ANNOUNCEMENTS: Yaw – the Toy Drive brought in over \$16,600 in donations which bought 6,000 toys and 6 communities served.

ORAL COMMUNICATIONS: There were none at this time.

ADJOURNMENT: Trustee Carder made a motion to adjourn at 5:13pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary