

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

FEBRUARY 8, 2021

The meeting was called to order by Chairman Victor Yaw at 4:56 pm.

ROLL CALL: Chairman Victor Yaw & Vice-Chairman Glenda Willie (tele-conference) were present. Trustees: Buford Land (tele-conference), Harold Smith & Owen Carder were present. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Carder made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Carder made a motion to approve the monthly budget and vouchers #E012921. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 5 interments since the last meeting (1T-CCMP / 3T & 1C – MC).
- Signs for each cemetery will be installed soon. The vendor had to trim each sign due to the existing framing.

SAFETY REPORT: The Manager informed the Board that there are no incidents to report.

NEW BUSINESS: **A. CONFLICT of INTEREST FORMS:** The Manager reminded the Board that the 700 Forms needed to be filled, signed and returned. No motion needed. **B. ETHICS TRAINING (AB1234):** The Manager reminded the Board that we all need to take the Ethics webinar through CSDA in order to remain compliant. The previous certification expired at the end of January. The Manager urged each of the Board to get their certification as soon as possible. No motion needed. **C. RULES & REGULATIONS – MARKERS:** The Manager provided the Board with recommended changes to the Marker Rules as it pertains to layout of markers and size of double markers. The Manager explained that, with only a couple exceptions, all flat markers in both cemeteries are landscape style, but our Rules do not specify. He further explained that having landscape style layout is more aesthetically appealing, to the layout of the grounds, and helps with general maintenance as well. As for the size of double markers, our Rules describe a size that is non-proportionate (14 in. x 36 in.). Although this size is an ample size and readily available, a size of 16 in. x 36 in. is more proportionate and might allow families to add more artwork or text. Families may choose any size below the 16 in. x 36 in., it simply affords them options. Trustee Carder made a motion to accept the changes as proposed by the Manager. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

BOARD MEMBER ANNOUNCEMENTS: Vice-Chairman Willie announced that remote vaccination locations will be held at the Veterans Bldg. in Mojave and 2 locations in Rosamond. Vaccinations will be on Feb. 17, by appointment only and drive-thru style.

ORAL COMMUNICATIONS: There was none at this time.

ADJOURNMENT: Trustee Smith made a motion to adjourn at 5:15 pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary