

East Kern Cemetery District

Minutes of Regular Board Meeting

February 23, 2026

The meeting was called to order by Chairman Yaw at 4:50pm.

Roll Call: Chairman Victor Yaw and Vice Chairman Owen Carder were present. Trustees Harold Smith, Leslie Swindler & James Crocoll were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations:

Approval of the Agenda and Minutes: Vice-Chairman Carder made a motion to approve the Agenda & Minutes as presented. Trustee Crocoll seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Approval of the Monthly Budget & Vouchers: Trustee Smith made a motion to approve the monthly budget and vouchers #'s J013026 & J21926. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 2 interments since the last meeting (1T & 1C – MC).
- All concrete work has been completed for the new columbaria and driveway repairs.
- Groundsman Mullins and the Manager deleted the galvanized water line running under the main driveway on the south end. (shouldn't be of any concern in future)
- KMI will be here the week of March 9, to install columbaria.
- Ordered granite cap and ends (\$8100.00) for the existing columbarium at the CCMP, to match new columbarium. (oversight from including new columbarium).

Safety Report: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

Continued Business: None at this time.

New Business: **A. Review/Adopt/Approve Niche Price Structure:** The Manager presented the Board with his recommendations for the fee structure of the new columbaria. The lot fees will be tiered \$650.00 - \$775.00 (low rows to top rows and based on a modest 15% profit). Vice-Chairman Carder made a motion to approve the fee structure as presented. Trustee Smith seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **B. Discuss Overtime Rules:** Previously, the Manager had stated that overtime is not paid if, during the work week, any holiday or vacation time is used and overtime doesn't exceed those hours. Trustee Crocoll expressed a desire to consider paying overtime, even if there is a holiday or vacation hours used but not including sick leave. The Board is in agreement and directed the Manager to confer with council. Vice-Chairman Carder made a motion to table until response from council. Trustee Crocoll seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Board Member Announcements: Yaw – CHP conducting enforcement patrol (speeding, child restraints, etc). Cal-Trans construction zone tickets per DMV review.

Oral Communications:

Adjournment: Vice-Chairman Carder made a motion to adjourn at 5:29 pm. Trustee Crocoll seconded.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary