

East Kern Cemetery District

Minutes of Regular Board Meeting

January 26, 2026

The meeting was called to order by Chairman Yaw at 4:50pm.

Roll Call: Chairman Victor Yaw and Interim Vice Chairman Owen Carder were present. Trustees Harold Smith, Leslie Swindler & James Crocoll were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations:

Approval of the Agenda and Minutes: Trustee Smith made a motion to approve the Agenda & Minutes as presented. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Approval of the Monthly Budget & Vouchers: Vice-Chairman Carder made a motion to approve the monthly budget and vouchers #'s J010926 & J011326. Trustee Crocoll seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 1 interment since the last meeting (T-MC).
- KMI has the columbaria ready for installment and plan to install the week of March 9.
- Water leak discovered at south end of main drive. Will need to cut out concrete and delete line.

Safety Report: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

Continued Business: None at this time.

New Business: **A. Election of Officers (Chairman, Vice-Chairman, Safety Officer):** Trustee Smith made a motion to leave officers as currently elected. Trustee Swindler seconded. . Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **B. Review/Adopt/Approve Rules & Regulations:** There are no recommended changes. Trustee Crocoll made a motion to approve as-is. Trustee Smith seconded. . Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **C. Review/Adopt/Approve District Fees:** There are no recommended changes. Once new columbaria are installed, fees will be created for new units. Trustee Smith made a motion to approve as-is. Vice-Chairman Carder seconded. . Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **D. CAPC Annual Conf. – Anaheim, CA – Mr. 19-21:** No motion – Remove. **E. Review/Adopt/Award Bids for Concrete Construction – SD:** The Manager presented the Board with 2 bids. Public Notice was run in the A.V. Press & Bakersfield Californian to announce project and Job Walk. 2 contractors attended job walk (Porter Concrete Const. & Cen-Cal Const.). Bids were received from Porter Concrete Const. (\$40,768) & Shipley Const. & Plumbing (\$48,000). Vice-Chairman Carder made a motion to award Porter the project. Trustee Crocoll seconded. . Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **F. Lot Refund:** Andrea Kupsch - \$5625. Vice-Chairman Carder made a motion to approve refund. Trustee Swindler seconded. . Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Board Member Announcements: Yaw – Mojave Chamber, Cal Trans construction zone cameras, child seat law.

Oral Communications:

Adjournment: Vice-Chairman Carder made a motion to adjourn at 5:22pm. Trustee Crocoll seconded.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary