

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

July 17, 2023

The meeting was called to order by Chairman Yaw at 4:57pm.

ROLL CALL: Chairman Victor Yaw & Vice-Chairman Glenda Willie were present. Trustees: Harold Smith & Owen Carder were present. Manager Paul Holzer was present. Trustee Buford Land (un-excused) was absent. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Smith made a motion to approve the Agenda & Minutes as presented. Trustee Carder seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Carder made a motion to approve the monthly budget and vouchers #G062723. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 34 interments for fy 2022-2023 (CC: 13 & MC: 21).(There was a total of 13 cremation interments).
- The District performed 1 interment since July 1 (MC: T)
- The Manager had taken his 2nd longest vacation in 25 years. (July 3-6)
- On June 27, Sergio from Little Garden Imports, delivered the sculptures of the Borax train and Corsair F4u. They look awesome!

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment. Safety Officer, Carder, intends to meet with Manager & groundsman soon.

PENDING ITMES: There are no Pending Items at this time.

CONTINUED BUSINESS: There was none at this time

NEW BUSINESS: **A. DECLARE BOARD VACANCY – BUFORD LAND:** The Manager reminded the Board that Mr. Land has been absent since March 2023. As previously mentioned, the Manager has had no verbal, text or email contact with Mr. Land or his associate, Geri. The Manager had sent Mr. Land a certified letter to each address on file, asking for him to contact the Manager, but both letters were returned undeliverable. The Manager has been in contact with Supervisor Schrivner's office and the Kern Co. Board of Supervisors. Trustee Carder made a motion to declare that Mr. Land has vacated his appointment. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried. **B. KUBOTA M-62 TLB:** The Manager presented the Board with the quote for a new tractor, Kubota M-62 TLB. The Manager explained that there are no competitors (Case, John Deere, Ford, etc) in this category. This TLB will replace the John Deere 110 at the CCMP and the JD 110 will be used as an auxiliary unit. This item is budgeted in the 2023-2024 operating budget. There is no trade-in option for the Kubota L-35, however, we can consign it with Berchtold Equip. or solicit sealed bids. After some discussion, Trustee Carder made a motion to approve the purchase of the Kubota M-62 (\$79,906.49) and to agendize the sale of the Kubota L-35. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried. **C. FINALIZE 2022-2023 & ADOPTED 2023-2024 BUDGETS:** The Manager presented the Board with the completed 2022-2023 budget

and the approved 2023-2024 budget. There were some small changes made to the 23-24 budget but the overall budget total remained unchanged. Trustee Carder made a motion to approve both budgets as presented. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried. **D. CAPC EDUCATIONS SEMINAR – SACRAMENTO – OCT. 6-7:** The CAPC is holding its annual education seminar in Sacramento, October 6-7. Chairman Yaw asked the Board & Manager if they needed or wanted to attend. There was no interest from the Board or Manager. There was no motion.

BOARD MEMBER ANNOUNCEMENTS: Manager: Paul mentioned that he is not absolutely certain, but it appears that Trustee Land may have passed away, according to findings thru Find-A-Grave. It seems Mr. Land passed away at the beginning of March. Trustee Smith: It's unfortunate that the Board had to take action for Mr. Land's absence, but would like to thank Buford Land for your years of service. (15 yr)

ORAL COMMUNICATIONS:

ADJOURNMENT: Vice-Chairman Willie made a motion to adjourn at 5:18pm.

Respectfully Submitted by:
Paul Holzer,
District Manager / Board Secretary

