

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

July 15, 2024

The meeting was called to order by Chairman Yaw at 4:58pm.

ROLL CALL: Chairman Victor Yaw and Vice-Chairman Glenda Willie were present. Trustees: Harold Smith & Owen Carder & Leslie Swindler were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

APPROVAL of the AGENDA and MINUTES: Trustee Smith made a motion to approve the Agenda & Minutes as presented. Trustee Carder seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Carder made a motion to approve the monthly budget and vouchers #H070324. Vice-Chairman Willie seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 26 interments for the 2023-2024 fy (6 [5T-1C] CCMP / 20 [6T-14C] MC).
- The District has performed 1 interment for the new fy (1T-MC)

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment. Additionally, all fire extinguishers were just serviced last week.

PENDING ITMES: Meeting at CCMP

NEW BUSINESS: **A. 2023-2024 FINAL BUDGET:** The Manager informed the Board that, with exception to KC Tax Deposits, all figures are final, to close out the 2023-2024 fy. The Manager explained that there was a discrepancy of about \$6000 between 2 reports. The final deposit from KC should be around \$50-60k. Trustee Smith made a motion to approve the final budget. Trustee Carder seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried. **B. 2024-2025 BUDGET AMENDMENTS:** The Manager explained that he made some menial changes to the Approved 2024-2025 Budget, based on some closing figures from the previous fy. The total figure did not change from the previously approved budget. Vice-Chairman Willie made a motion to approve the amendments as presented. Trustee Swindler seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried. **C. CAPC EDUCATION SEMINAR OCT. 10-12 / SAN LUIS OBISPO:** Chairman Yaw asked the Board if any were interested in attending and encouraged Trustee Swindler to attend, if her schedule afforded. Trustee Smith & Vice-Chairman Willie expressed interest in attending as well. Vice-Chairman Willie made a motion to approve attendance for Smith, Swindler & Willie. Trustee Carder seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried. **D. LOT REFUND for MARY STYCKOVICH:** The Manager presented the Board with a request for refund. Ms. Styckovich's plans have changed, regarding her burial, and no longer has use for her reserved lot. Total refund will be \$1525, if Board approves. Trustee Carder made a motion to approve the refund of \$1525. Vice-Chairman Willie seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried.

BOARD MEMBER ANNOUNCEMENTS: Willie – Mojave Seniors luncheon on Thursday @ 12. Christmas in July, Sat. July 27, 10-3. Yaw – Night BINGO being considered, 6-8 pm. Gold Rush Days.

ADJOURNMENT: Vice-Chairman Willie made a motion to adjourn at 5:31pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary