

East Kern Cemetery District

Minutes of Regular Board Meeting

July 20, 2026

The meeting was called to order by Chairman Yaw at 4:30 pm.

Roll Call: Chairman Victor Yaw and Vice Chairman Owen Carder were present. Trustees Harold Smith, Leslie Swindler & James Crocoll were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations: None

Approval of the Agenda and Minutes: Trustee Smith made a motion to approve the Agenda & Minutes as presented. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Approval of the Monthly Budget & Vouchers: Trustee Crocoll made a motion to approve the monthly budget and vouchers #'s J071026. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 37 interments for fy 2025-2026 (20 C & 17 T – 54% cremation rate) Each cemetery handled: CCMP – 7 C & 1T / MC – 12 C & 13 T.
- The District has performed 1 interment this fy: 1T – MC.

Safety Report: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

New Business: **A. Review / Finalize 2025-2026 Budget:** Trustee Swindler made a motion to approve the finalized 2025-2026 Budget. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **B. 2026-2027 Budget Adjustments:** The Manager adjusted a few categories based on final totals to the previous fy. Trustee Smith made a motion to approve adjustments as presented. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **C. CAPC – Burlingame, CA Oct. 9-10:** The CAPC is holding its annual education seminar, topics include; grounds crew issues, headstone ownership, job descriptions, problem solving handbooks and fiscal responsibility & training. Chairman Yaw asked if any wanted to attend. Trustees Smith & Crocoll expressed interest. Vice-Chairman Carder made a motion to send Trustees Smith & Crocoll to attend the CAPC seminar in Burlingame, CA. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Board Member Announcements: Yaw – Mojave Seniors-Community Bingo on Aug. 8.

Oral Communications: Meeting times

Adjournment: Vice-Chairman Carder made a motion to adjourn at 4:52 pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary