

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

June 17, 2024

The meeting was called to order by Chairman Yaw at 4:51pm.

ROLL CALL: Chairman Victor Yaw and Vice-Chairman Glenda Willie were present. Trustees: Harold Smith & Owen Carder & Leslie Swindler were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Swindler made a motion to approve the Agenda & Minutes as presented. Trustee Carder seconded. Ayes – Yaw, Smith, Carder & Swindler. Abstain - Willie. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Smith made a motion to approve the monthly budget and vouchers #H060624. Vice-Chairman Willie seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 0 burials since the last meeting
- Groundsman Mullins discovered vandalism & theft at the CCMP. Vandals stole the flagpole memorial plaque and removed a panel from one of the electrical boxes.

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

PENDING ITMES: Meeting at CCMP

CONTINUED BUSINESS:

NEW BUSINESS: CLOSED SESSION: A. DISTRICT MANAGER ANNUAL REVIEW: The Manager provided the Board with a History & Overview of the Manager's employment with the District and past years goals & accomplishments and asked if the Board had any questions for him before going into Closed Session. Chairman Yaw asked the Manager for pay history and CAPC survey. The Manager provided the pay history but not the survey. Chairman Yaw asked the Board if it wanted to proceed into Closed Session or table the item, without the survey? The Board proceeded. Trustee Smith made a motion to go into CS @ 5:00. Trustee Swindler seconded. Vice-Chairman Willie made a motion to come out of CS. Trustee Carder seconded. Vice-Chairman Willie made a motion to return to OS @ 5:10. Chairman Yaw disclosed that the Board agrees the Manager is doing a good job and is overall pleased with his performance. However, there was some disappointment that the Manager didn't include all the Board on hiring seasonal help, last year. Trustee Swindler made a motion to give the Manager a 4.5% COLA. Trustee Smith seconded. Ayes – Yaw, Willie, Smith, Carder & Swindler. Motion carried.

BOARD MEMBER ANNOUNCEMENTS: Willie – Mojave Seniors luncheon on Thursday @ 12. Yaw – July 27 will be Christmas in July. There will be a craft/rummage sale. If interested in having a table, fee will be \$25.

ORAL COMMUNICATIONS:

ADJOURNMENT: Vice-Chairman Willie made a motion to adjourn at 5:18pm.

Respectfully Submitted by:
Paul Holzer,
District Manager / Board Secretary