

East Kern Cemetery District

Minutes of Regular Board Meeting

June 16, 2025

The meeting was called to order by Chairman Yaw at 4:50pm.

Roll Call: Chairman Victor Yaw was present. Trustees: Harold Smith, Owen Carder & Leslie Swindler were present. Vice-Chairman Glenda Willie was excused. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations: Ryan Dalmas w/Taxhachapi was in attendance and offered services.

Approval of the Agenda and Minutes: Trustee Carder made a motion to approve the Agenda & Minutes as presented. Trustee Swindler seconded. Ayes – Yaw, Smith, Carder & Swindler. Absent – Willie. Motion carried.

Approval of the Monthly Budget & Vouchers: Trustee Smith made a motion to approve the monthly budget and vouchers #'s I060425, I060525 & KMI. Trustee Carder seconded. Ayes – Yaw, Smith, Carder & Swindler. Absent – Willie. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 1 interment since the last meeting (1C-CCMP).
- Due to uncontrollable circumstances (tariffs), the cost of the SF columbarium increased by \$2750. The Manager authorized the increase. Additionally, the estimate for the concrete base and compaction will be around \$11,000.
- Ordered and tested new corded and wireless mics for the PA system. Ready for next event.
- Vice-Chairman Willie still struggling physically, keep in thoughts.
- With the changes the KC A/C is doing with its financial programs, it may become more prudent to open additional checking account with Alta One, for vendor payments.

Safety Report: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

New Business: **A. Review / Adopt / Approve 2025-2026 Budget:** The Manager presented the Board with the proposed 25-26 budget. Most notable increases include Capital Outlay (columbaria projects). Additionally, the Budget includes a 3.5% COLA and the District expects a 35% increase to our workers comp due to insurance industry issues. Trustee Swindler made a motion to approve the Budget as presented. Trustee Smith seconded. Ayes – Yaw, Smith, Carder & Swindler. Absent – Willie. Motion carried.

Closed Session: **A. District Manager Annual Review:** Trustee Carder motioned to go into CS @ 5:03. Trustee Smith seconded. Trustee Carder motioned to come out of CS and into OS @ 5:15. The Board is satisfied with the Managers performance. Trustee Carder made a motion to approve 3.5 COLA for the Manager. Trustee Swindler seconded. Ayes – Yaw, Smith, Carder & Swindler. Absent – Willie. Motion carried.

Board Member Announcements: Yaw – Mojave Seniors Quarter Auction June 28. Mojave Srs. Luncheon Thursday @ 12. Veteran's Bldg. vandalism, broken window and door. Paul – Bill Deaver service June 24 @ 11

Oral Communications: Agendize: By-Laws, Quarterly Audits.

Adjournment: Trustee Carder made a motion to adjourn at 5:21pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary