

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

March 20, 2023

The meeting was called to order by Chairman Yaw at 5:00pm.

ROLL CALL: Chairman Victor Yaw & Vice-Chairman Glenda Willie (tele-conference) were present. Trustees: Harold Smith & Owen Carder were present. Manager Paul Holzer was present. Trustee Buford Land was absent. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Carder made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Carder made a motion to approve the monthly budget and vouchers #G021723, G022223 & G030623. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 6 interments since the last meeting (CCMP: 3T & 1C / MC: 2C).

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

PENDING ITMES: There are no Pending Items at this time.

CONTINUED BUSINESS: There is none at this time.

NEW BUSINESS: **A. STIPENDS (BOARD, SAFETY OFFICER, COMMITTEES):** Trustee Carder had questions about the amount each Trustee receives and if the Chairman should receive a larger stipend due to the positions accountability. H&S Sec. 9031 states that \$100.00 is the maximum compensation a director may receive per meeting with a maximum of up to four meetings in a month (including special, emergency, field trips, public hearings, committees, etc.). H&S Sec. 20200, of the Water Code, does allow for increases to stipends by Board Ordinance or Resolution. By Board Resolution, a governing body may increase its compensation up to 5% annually. Additionally, it was discussed whether to include certifications of the Board and Safety Officer meetings. The Manager explained that certifications for Trustees, are compensated, once they have submitted their certificate. There was a general consensus that the Safety Officer should be compensated for their time, as well. Trustee Carder made a motion for Trustees to receive a stipend for any required certifications and for the Safety Officer to receive a stipend for inspections, from this date forward. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried. **B. AUTOPAY BILLS:** The Manager explained to the Board that there are some bills the District receives that are not considered controversial and would be more efficient to be on Autopay via the Districts Visa card. These include: AT&T Mobility & U-Verse, So. Calif. Edison, The Gas Co. and Waste Management. The Manager explained that some bills get paid late due to how the District receives them and how they are processed (Kern Co. A/C). Recently, the office phone and internet was disrupted because AT&T had not received payment. The Manager assured the Board that, although the payment was processed a little late, it should have been received before the due date. The Manager had followed up on the payment with the KC A/C which showed the check had been sent in time but had not been cashed (there may have been weather problems with mail carriers). The Board agreed that autopay on some bills would be beneficial and efficient. Trustee Smith made a motion to approve autopay for AT&T Mobility & U-

Verse, So. Calif. Edison, The Gas Co. and Waste Management. Trustee Carder seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith t& Carder. Absent: Land. Motion carried. **C. APPROVE/DENY PROPOSAL for SCULPTURES (MC):** The Manager informed the Board that he had met with Sergio, from Little Garden Imports, to discuss the Borax wagons and F4U Corsair sculptures and locations. Sergio visited the site last week, where he and the Manager discussed scale and orientation of how the sculptures will be displayed. After the visit, Sergio presented his bid, \$9392.50. Trustee Carder made a motion to approve an amount, not to exceed \$10,000 for the completion of the sculptures. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Smith & Carder. Absent: Land. Motion carried.

BOARD MEMBER ANNOUNCEMENTS: There was none at this time.

ORAL COMMUNICATIONS: Chairman Yaw: Discuss future teleconference options – AB2449

ADJOURNMENT: Trustee Carder made a motion to adjourn at 5:28pm.

Respectfully Submitted by:
Paul Holzer,
District Manager / Board Secretary

