

# EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

May 17, 2021

The meeting was called to order by Chairman Victor Yaw at 4:58 pm.

**ROLL CALL:** Chairman Victor Yaw & Vice-Chairman Glenda Willie were present. Trustees: Buford Land (tele-conference), Harold Smith & Owen Carder were present. The Pledge of Allegiance was led by Chairman Yaw.

**PUBLIC PRESENTATION:** There were none at this time.

**APPROVAL of the AGENDA and MINUTES:** Trustee Smith made a motion to approve the Agenda & Minutes as presented. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

**APPROVAL OF MONTHLY BUDGET AND VOUCHERS:** Trustee Carder made a motion to approve the monthly budget and vouchers #E042721 & E051321. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

**MANAGER'S REPORT:** The Manager informed the Board that:

- The District performed 2 interments since the last meeting (1T / 1Cr – MC)
- Still looking into security options for the MC

**SAFETY REPORT:** The Manager informed the Board that there are no incidents to report.

**NEW BUSINESS:** **A. REVIEW PRELIMINARY PLANS-SCHETCH for DRIVEWAY (CCMP):** The Manager presented the Board with drawings and details of the proposed driveway rehab at the CCMP. The drawings detailed the grade, curbs, thickness, etc., as prepared by Arrow Engineering Svc. Inc. The Board reviewed the plans, to date, and had no input on changes. No motion needed. **B. MEMORIAL DAY SERVICES – CCMP/MC:** The Manager explained, that as of yet, he has not been contacted by the CCVFW for requested access to the CCMP, but he was certain he would be. Cathy Hansen has been preparing to hold services at the MC, to which the Manager explained he would need to get Board approval. The Manager explained that he would not be reserving a portable restroom if the Board decided to approve the MC services, due to limited use, liability and cost. Trustee Smith made a motion to approve any request for Memorial Day services at both locations. Trustee Carder seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

**BOARD MEMBER ANNOUNCEMENTS:** Chairman Yaw reminded the Board he will not be at the June meeting.

**ORAL COMMUNICATIONS:** The Board will delay the annual review of the Manager until the July 19 meeting.

**ADJOURNMENT:** Trustee Smith made a motion to adjourn at 5:23 pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary