

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

May 15, 2023

The meeting was called to order by Chairman Yaw at 5:00pm.

ROLL CALL: Chairman Victor Yaw was present. Trustees: Harold Smith & Owen Carder were present. Manager Paul Holzer was present. Vice Chairman Glenda Willie (excused) and Trustee Buford Land (unexcused) were absent. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Carder made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Roll Call Vote: Ayes – Yaw, Smith & Carder. Absent: Willie and Land. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Smith made a motion to approve the monthly budget and vouchers #G042123, G042823 & G051523. Trustee Carder seconded. Roll Call Vote: Ayes – Yaw, Smith & Carder. Absent: Willie and Land. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 4 interments since the last meeting (CCMP: 3T / MC: 1T).
- The sculptures for the MC are nearing completion but won't be ready by Memorial Day.

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment. Safety Officer, Carder, intends to meet with Manager & groundsman soon.

PENDING ITMES: There are no Pending Items at this time.

CONTINUED BUSINESS: There is none at this time.

NEW BUSINESS: **A. ALLOW CREMATED REMAINS INTO CASKET (PRE-BURIAL):** This item was discussed at a recent CAPC meeting and needs to be addressed by the Board. The Manager reminded the Board that the District has knowingly allowed for this (hard to prevent) as long as the deceased information was provided along with Disposition Permit. However, there is no policy nor has the District charged any administration fee associated with creating the extra record. The Manager proposes the Board adopt policy for these scenarios. NMN. **B. DRAFT 2023-2024 BUDGET:** The Manager presented the Board with a draft budget for fy 2023-2024. This item was tabled until June. NMN.

BOARD MEMBER ANNOUNCEMENTS: Chairman Yaw – Coffee with a Cop @ Starbucks Coffee House 9:00 Friday (CHP, K.C. Sheriffs, K.C. Fire, etc.). Manager – Memorial Day volunteers, Mojave Seniors, etc. The Manager has reached out to Supervisor Scrivner's office to discuss absence of Trustee Land (sent Policy for their review).

ORAL COMMUNICATIONS:

ADJOURNMENT: Trustee Carder made a motion to adjourn at 5:26pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary