

# East Kern Cemetery District

## Minutes of Regular Board Meeting

May 19, 2025

The meeting was called to order by Chairman Yaw at 4:50pm.

**Roll Call:** Chairman Victor Yaw was present. Trustees: Harold Smith, Owen Carder & Leslie Swindler were present. Vice-Chairman Glenda Willie was excused. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

**Approval of the Agenda and Minutes:** Trustee Carder made a motion to approve the Agenda & Minutes as presented. Trustee Swindler seconded. Ayes – Yaw, Smith, Carder & Swindler. Absent – Willie. Motion carried.

**Approval of the Monthly Budget & Vouchers:** Trustee Smith made a motion to approve the monthly budget and vouchers #'s I042525 & I050725. Trustee Carder seconded. Ayes – Yaw, Smith, Carder & Swindler. Absent – Willie. Motion carried.

**Manager's Report:** The Manager informed the Board that:

- The District performed 3 interments since the last meeting (1T-CCMP / 2C-MC).
- New portable restroom has been delivered.
- KC A/C & KTTC are transitioning to new financial software. This transition will delay any payments for invoices and stipends until June 2. Not certain how new system will affect the way we submit payments.
- Ordered the niche for SF and CCMP. The final quote for CCMP was for \$49,833 (below the \$50,000 limit set by the Board). Due to the uncertain tariff situation, there may be some minor variances.

**Safety Report:** The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

**Continued Business:**

**New Business:**

**Board Member Announcements:** Yaw – Memorial Day next Monday (asked Manager to have canopy, chairs, ice chest, trash can, etc.). CHP gun raffle made \$3k and plans to add 2 more prizes to next years raffle (raffle raises money for scholarships).

**Adjournment:** Trustee Carder made a motion to adjourn at 5:09pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary