

**AGENDA**  
**EAST KERN CEMETERY DISTRICT**  
**2040 BELSHAW ST.**  
**MOJAVE, CA 93501**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**NOVEMBER 20, 2023 @ 5:00 PM**

**BOARD MEMBERS**

VICTOR YAW, CHAIRMAN  
GLENDA WILLIE, VICE CHAIRMAN  
HAROLD SMITH, TRUSTEE  
OWEN CARDER, TRUSTEE

**DISTRICT MANAGER / BOARD SECRETARY**

PAUL HOLZER

**OPENING:**

- A. CALL MEETING TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE

**PUBLIC PRESENTATION:**

THIS PORTION OF THE MEETING IS FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA AND OVER WHICH THE BOARD HAS JURISDICTION. PLEASE STATE YOUR NAME AND ADDRESS BEFORE MAKING YOUR PRESENTATION. EACH PRESENTATION WILL BE LIMITED TO THREE MINUTES. ADDITIONAL TIME FOR PUBLIC COMMENTS WILL BE PERMITTED FOLLOWING THE BUSINESS OF THE BOARD. THE BOARD CAN NOT TAKE ACTION IN YOUR INFORMATION AS STIPULATED BY THE BROWN ACT. HOWEVER, THEY MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED, ASK QUESTIONS FOR CLARIFICATION, MAKING AN INQUIRY OF STAFF FOR FACTUAL INFORMATION OR REFER THE ITEM TO STAFF. ANY PERSON DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE GIVEN AN OPPORTUNITY TO DO SO PRIOR TO THE BOARD TAKING ACTION ON THE ITEM.

**1. APPROVAL OF THE AGENDA & PREVIOUS MINUTES:**

- a. Board Member discussion
- b. Public comments
- c. Motion / roll call

**2. APPROVAL OF MONTHLY BUDGET & VOUCHERS:**

- a. Board discussion
- b. Public comments
- c. Motion / roll call

**3. MANAGER'S REPORT:** The Manager's report is for informational purposes only. Issues the Manager wishes the Board to act on will be under "Continued Business" or "New Business".

**4. PENDING ITEMS:** Pending Items is in addition to the Managers Report to help keep the Board abreast of upcoming or tabled items and correspondence.

**5. SAFETY REPORT:** The Safety Report is for informational purposes only. It is included to keep the Board informed on safety issues.

**6. CONTINUED BUSINESS:**

**A. REVIEW SCOPE of WORK (AMENDED) – MC MAIN DRIVEWAY – POST NOTICE for BIDS:**

- a. Manager report
- b. Public comment
- c. Board discussion
- d. Motion / roll call vote

**7. NEW BUSINESS:**

**A. REVIEW 2022-2023 AUDIT DRAFT:**

- a. Manager report
- b. Public comment
- c. Board discussion
- d. Motion / roll call vote

**B. CAPC ANNUAL CONFERENCE MARCH 15-16 / SAN DIEGO:**

- a. Manager report
- b. Public comment
- c. Board discussion
- d. Motion / roll call vote

**8. BOARD MEMBERS ANNOUNCEMENTS:**

THIS PORTION OF THE MEETING IS SET ASIDE FOR ANY BOARD MEMBER TO ANNOUNCE FINDINGS AT MEETINGS THEY HAVE ATTENDED OR FUTURE BOARD MEETINGS AND ACTIVITIES.

**9. ORAL COMMUNICATIONS:**

INFORMATION OF ITEMS ARE NOT DISCUSSED, BUT A TRUSTEE WANTS TO REQUEST TO HAVE ADDED ON THE NEXT AGENDA.

**ADJOURNMENT:**

DATE PREPARED: NOVEMBER 15, 2023

