

East Kern Cemetery District

Minutes of Regular Board Meeting

November 17, 2025

The meeting was called to order by Chairman Yaw at 4:47pm.

Roll Call: Chairman Victor Yaw was present and Interim Vice Chairman Owen Carder were present. Trustees Harold Smith, Leslie Swindler & James Crocoll were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations:

Approval of the Agenda and Minutes: Vice-Chairman Carder made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Approval of the Monthly Budget & Vouchers: Trustee Smith made a motion to approve the monthly budget and vouchers #'s J102125, J110425 & J111425. Vice Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 2 interments since the last meeting (1T & 1C - MC).
- KMI has completed the installation of the columbaria for CCMP & MC (SF replacement). Groundsman Mullins & the Manager have completed the transfer of all SF cremains.
- Still awaiting revenues statements from the KC A/C.

Safety Report: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

Continued Business: None at this time.

New Business: **A. Lot Refund – Karen Kern (Meek):** Karen Kern (sole surviving child of Walter Meek) has requested a refund of 2 unnamed, extra lots her father purchased. Vice-Chairman Carder made a motion to approve the refund of \$3600. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. **B. Review/Approve 2024-2025 Audit:** Blomberg & Griffin have completed the 2024-2025 annual audit. The Board, at this time, did not request Mr. Blomberg to be present but did discuss some options for future audit presentation: synopsis, tele-conference, zoom, etc. Trustee Crocoll made a motion to accept & approve the 2024-2025 audit as presented. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Board Member Announcements: Yaw – CHP held gun raffle. Local resident Skip Thacker was one of the winners.

Oral Communications: Overtime payments

Adjournment: Vice-Chairman Carder made a motion to adjourn at 5:22pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary