

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

NOVEMBER 18, 2019

The meeting was called to order by Chairman Victor Yaw at 5:03pm.

ROLL CALL: Chairman Victor Yaw & Vice-Chairman Glenda Willie were present. Trustees: Buford Land (tardee), Harold Smith & Owen Carder were present. District Manager, Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

PUBLIC PRESENTATION: There were none at this time.

APPROVAL of the AGENDA and MINUTES: Trustee Smith made a motion to approve the Agenda & Minutes as presented. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Trustee Carder made a motion to approve the monthly budget and vouchers #D111419. Vice-Chairman Willie seconded. Roll Call Vote: Ayes – Yaw, Willie, Land, Smith & Carder. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 3 burials (1T-2Cr/MC) since the last meeting.
- The wall maps in the District Office have been updated.
- Waiting for the 2018-2019 audit to be finalized.
- Chairman Yaw and Trustee Smith have been reappointed by the Kern Co. Board of Supervisors.

SAFETY REPORT: The Manager informed the Board that there are no incidents to report.

NEW BUSINESS: **A. DISCUSS WIDENING MAIN DRIVEWAY – MOJAVE CEMETERY:** The Manager petitioned the Board to consider widening the main driveway at the Mojave Cemetery to accommodate patron/funeral parking as well as provide extra space at the south end of the driveway, for Memorial Day ceremonies. The Manager reminded the Board that he and the groundsman will be running electricity to the south end of the cemetery and because of this, suggested the widening of the driveway. Trustee Carder asked about the condition of the existing driveway and how much of it is in need of repair. The Manager informed the Board that the entire driveway is in need of repair and suggested replacement costs, including widening, might cost \$100k. Vice-Chairman Willie inquired about our budget and how it will be affected by the purchase of the new dump truck. The Manager explained that there were other earmarked projects for the current fy that would affect our Capital Improvements budget. However, the District has adequate resources in the Deferred Maint. Fund if needed. The Manager was directed to obtain construction bids for full replacement. No motion was needed.

BOARD MEMBER ANNOUNCEMENTS: Vice-Chairman Willie informed the Board that a memorial for long-time Mojave resident, Joyce Wilson, will be held at the Veterans Bldg. hosted by the Mojave Seniors on Dec. 7 @ 1:00. The Mojave Seniors will be hosting annual Christmas dinner Dec. 5 @ 12:00. There will be door prizes, 50/50 drawing, quilt raffle and the Senior of the Year will be announced. The Mojave Chamber of Commerce will hold their annual dinner Nov. 23 from 1:00 – 3:00.

ORAL COMMUNICATIONS: There was none at this time.

ADJOURNMENT: Trustee Carder made a motion to adjourn at 5:40 pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary