

**AGENDA**  
**EAST KERN CEMETERY DISTRICT**  
**2040 BELSHAW ST.**  
**MOJAVE, CA 93501**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**OCTOBER 18, 2021 @ 5:00 PM**

**BOARD MEMBERS**

VICTOR YAW, CHAIRMAN  
GLENDA WILLIE, VICE CHAIRMAN  
BUFORD LAND, TRUSTEE  
HAROLD SMITH, TRUSTEE  
OWEN CARDER, TRUSTEE

**DISTRICT MANAGER / BOARD SECRETARY**

PAUL HOLZER

Due to continued COVID-19 concerns, the Board of Directors will, in part, continue to offer this meeting via tele-conference to those (public or Trustee) who prefer that option. You may participate in the meeting by using the call-in number specified below. If you wish to speak to an item on the Agenda, please inform the Board Chairman when he asks for public comment. The Board's normal rules for Public Comment apply, as listed below. You may also email comments to [ekcd1940@att.net](mailto:ekcd1940@att.net) prior to the start of the meeting and your comments will be distributed to each director at the meeting.

If you need special assistance to participate in the meeting, please contact the District Manager @ [ekcd1940@att.net](mailto:ekcd1940@att.net) and the District will attempt to accommodate your need.

Tele-Conference Call-In Number: 844-855-4444 / Participant PIN: 7037074

**OPENING:**

- A. CALL MEETING TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE

**PUBLIC PRESENTATION:**

THIS PORTION OF THE MEETING IS FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA AND OVER WHICH THE BOARD HAS JURISDICTION. PLEASE STATE YOUR NAME AND ADDRESS BEFORE MAKING YOUR PRESENTATION. EACH PRESENTATION WILL BE LIMITED TO THREE MINUTES. ADDITIONAL TIME FOR PUBLIC COMMENTS WILL BE PERMITTED FOLLOWING THE BUSINESS OF THE BOARD. THE BOARD CAN NOT TAKE ACTION IN YOUR INFORMATION AS STIPULATED BY THE BROWN ACT. HOWEVER, THEY MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED, ASK QUESTIONS FOR CLARIFICATION, MAKING AN INQUIRY OF STAFF FOR FACTUAL INFORMATION OR REFER THE ITEM TO STAFF. ANY PERSON DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE GIVEN AN OPPORTUNITY TO DO SO PRIOR TO THE BOARD TAKING ACTION ON THE ITEM.

**1. APPROVAL OF THE AGENDA (INCLUDING PROVISIONS for TRUSTEE PHONE-IN)**

**PREVIOUS MINUTES:**

- a. Board Member discussion
- b. Public comments
- c. Motion / roll call

**2. APPROVAL OF MONTHLY BUDGET & VOUCHERS:**

- a. Board discussion
- b. Public comments
- c. Motion / roll call

**3. MANAGER'S REPORT:** The Manager's report is for informational purposes only. Issues the Manager wishes the Board to act on will be under "Continued Business" or "New Business".

**4. PENDING ITEMS:** Pending Items is in addition to the Managers Report to help keep the Board abreast of upcoming or tabled items and correspondence. **RETIREMENT "BUY-BACK" for TRAVIS MULLINS**

5. **SAFETY REPORT:** The Safety Report is for informational purposes only. It is included to keep the Board informed on safety issues.

6. **CONTINUED BUSINESS:**

A. **CAPC REVIEW – TRUSTEE SMITH RE-IMBURSEMENT:**

- a. **Manager / Trustee Report**
- b. **Public comment (incl. tele-conference attendee)**
- c. **Board discussion**
- d. **Motion / roll call vote**

B. **EMPLOYEE HANDBOOK - PRESCRIPTION SAFETY GLASSES:**

- a. **Manager report**
- b. **Public comment (incl. tele-conference attendee)**
- c. **Board discussion**
- d. **Motion / roll call vote**

7. **NEW BUSINESS:** There is none at this time

8. **BOARD MEMBERS ANNOUNCEMENTS:**

THIS PORTION OF THE MEETING IS SET ASIDE FOR ANY BOARD MEMBER TO ANNOUNCE FINDINGS AT MEETINGS THEY HAVE ATTENDED OR FUTURE BOARD MEETINGS AND ACTIVITIES.

9. **ORAL COMMUNICATIONS:**

INFORMATION OF ITEMS ARE NOT DISCUSSED, BUT A TRUSTEE WANTS TO REQUEST TO HAVE ADDED ON THE NEXT AGENDA.

**ADJOURNMENT:**

DATE PREPARED: OCTOBER 13, 2021

