

East Kern Cemetery District

Minutes of Regular Board Meeting

October 20, 2025

The meeting was called to order by Chairman Yaw at 4:52pm.

Roll Call: Chairman Victor Yaw was present and Interim Vice Chairman Owen Carder were present. Trustees Harold Smith & Leslie Swindler were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations: Pending Trustee, James Crocoll was in attendance.

Approval of the Agenda and Minutes: Vice-Chairman Carder made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

Approval of the Monthly Budget & Vouchers: Trustee Smith made a motion to approve the monthly budget and vouchers #'s J100225. Vice Chairman Carder seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 3 interments since the last meeting (2C-CCMP / 1C-MC).
- KMI has delayed the installation of the columbaria by one week. Installation is scheduled for the week of Nov. 10.
- James Crocoll is scheduled to be appointed tomorrow, at the a.m. meeting of the Board of Supervisors.
- SF compaction is complete and ready to receive the replacement columbarium.

Safety Report: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

Continued Business: None at this time.

New Business: **A. Discuss/Approve Ordinance 25-02:** Vice-Chairman Carder, read the Ordinance aloud, in its entirety. Trustee Smith made a motion to approve the Ordinance (as prepared by BB&K). Trustee Swindler seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried. **B. Policy & Procedure:** Clarifying language regarding Board Compensation. Trustee Smith made a motion to approve the edits as presented. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried. **C. CAPC Ventura, CA – Recap – Smith & Swindler:** Trustee Swindler made a motion to approve reimbursements for attending the CAPC Conference. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

Board Member Announcements: Yaw – Terra Gen Solar is expected to donate \$15k to the CHP Volunteers. Swindler – Reminder that gov. employees, contractors and those who receive public assistance, will be in need of food and other necessities. Please help where you can until the Government “Opens”.

Oral Communications:

Adjournment: Trustee Smith made a motion to adjourn at 5:13pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary