East Kern Cemetery District
Minutes of Regular Board Meeting

October 19, 2026

The meeting was called to order by Chairman Yaw at 4:26 pm.

Roll Call: Chairman Victor Yaw and Vice Chairman Owen Carder were present. Trustees Harold Smith, Leslie Swindler & James Crocoll were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations: None

Approval of the Agenda and Minutes: Vice-Chairman Carder made a motion to approve the Agenda & Minutes as presented. Trustee Crocoll seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Approval of the Monthly Budget & Vouchers: The Manager queried the Board regarding approving and itemizing each Voucher -vs- approving a monthly Claims Report. The Board agreed that a Claims Report is sufficient to record approval (Vouchers remain available for review). Trustee Smith made a motion to approve the monthly budget and September Claims Report. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 1 interment since the last meeting (1T – MC)
- Blomberg & Griffin have completed the draft audit. Final audit will be ready soon.

Safety Report: The Manager & Safety Officer, met on Oct. 21 (MC) and Oct. 28 (CCMP). Discussion included: fire extinguishers for new tractor; shoring equipment for double depth graves (when necessary); tripping hazard on walkway (CCMP); equipment bldg. for funeral equipment (MC) to free up working space in the main shop. The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

New Business: A. By-Laws: The Manager presented the Board with clarification wording to Agenda, regarding Accounts Payable and Board Compensation. Trustee Crocoll made a motion to approve the clarifications as presented. Vice-Chairman Carder seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. B. CAPC-Burlingame, CA Recap – Crocoll: Trustee Crocoll debriefed the Board on items and issues discussed at the recent CAPC Edu. Conf. in Burlingame. Topics included: Spotlight cemetery – Saratoga Cemetery Dist., that performs 150 interments per year; Endowment Care funding; Property purchases (future needs); Grounds crew safety; Headstone liabilities/restrictions; Electric equipment; Fiscal & Financial responsibility (SB827). Vice-Chairman Carder made a motion to reimburse Trustee Crocoll $940.14 ($300 Stipend & $640.14 travel expenses). Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried. C. Lot Refund – B. Deuschle: Mrs. Gregory has expressed her desire to return her mother's lot back to the District. Mrs. Deuschle paid $75.00 in March 1976 and her cremated remains were interred in her husband's grave on Nov. 22, 2004. Mrs. Gregory is the only living heir and has no intention of using the lot in the future. Trustee Smith made a motion to approve refund of $75.00, payable to Mrs. Gregory. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith, Swindler & Crocoll. Motion carried.

Board Member Announcements: Victor – Mojave Seniors BINGO Saturdays, have been a success. Proceeds go to scholarships, outreach and continued BINGO events.

Oral Communications:

Adjournment: Trustee Smith made a motion to adjourn @ 5:03

Respectfully Submitted by:
Paul Holzer,
District Manager / Board Secretary