

EAST KERN CEMETERY DISTRICT MINUTES OF REGULAR BOARD MEETING

September 16, 2024

The meeting was called to order by Chairman Yaw at 4:56pm.

ROLL CALL: Chairman Victor Yaw and Vice-Chairman Glenda Willie were present. Trustees: Owen Carder, Harold Smith & Leslie Swindler were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

APPROVAL of the AGENDA and MINUTES: Trustee Carder made a motion to approve the Agenda & Minutes as presented. Trustee Smith seconded. Ayes – Yaw, Willie, Carder, Smith & Swindler. Motion carried.

APPROVAL OF MONTHLY BUDGET AND VOUCHERS: Vice-Chairman Willie made a motion to approve the monthly budget and vouchers #I082224 & I090524. Trustee Carder seconded. Ayes – Yaw, Willie, Carder, Smith & Swindler. Motion carried.

MANAGER'S REPORT: The Manager informed the Board that:

- The District performed 3 interments since the last meeting (1C-CCMP/1T&1C MC).
- The District purchased a new service truck (2024 Chevrolet 2500 w/Royal utility bed). The Manager found this vehicle via internet search. It was an “in-stock” vehicle and was \$1217.00 less than lowest quote reviewed by the Board. Total cost of vehicle was \$57,904 and trade in accepted @ \$12,000. New truck was “in service” August 26.
- During a recent interment, there was a wheelchair bound person that fell over, trying to navigate the small step, off the CB walk onto the driveway. After this happened it became apparent that the District needs to tend to this step, immediately. The Manager contacted Porter Concrete Const. & Cen Cal Const. for proposals. The Manager set a proposal deadline of Sept. 9. PCC submitted within 2 days of notice while Cen Cal did not submit at all. PCC was awarded bid of \$8215 to r/r 15'x15' of drive & walk in order to achieve an ADA compliant approach to the CB via the driveway.

SAFETY REPORT: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment. Additionally, all fire extinguishers were just serviced last week.

PENDING ITMES:

NEW BUSINESS: **A. CHOOSE DATE for BOARD MEETING @ CCMP:** The Board wishes to hold a regular meeting at the CCMP, in an effort to encourage residents to attend a meeting, if they are otherwise discouraged or unable to attend meetings at the District Office. Trustee Carder made a motion to hold our regular meeting for October (October 21, 2024) at the CCMP. Trustee Swindler seconded. Ayes – Yaw, Willie, Carder, Smith & Swindler. Motion carried.

BOARD MEMBER ANNOUNCEMENTS: Willie – Mojave Seniors luncheon this Thursday @ 12. Trunk or Treat to be held at the Mojave High School gymnasium. Job Fair at the EKAD this Thursday.

ADJOURNMENT: Trustee Carder made a motion to adjourn at 5:08pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary