

East Kern Cemetery District

Minutes of Regular Board Meeting

September 15, 2025

The meeting was called to order by Chairman Yaw at 4:55pm.

Roll Call: Chairman Victor Yaw was present and Interim Vice Chairman Owen Carder were present. Trustees Harold Smith & Leslie Swindler were present. Manager Paul Holzer was present. The Pledge of Allegiance was led by Chairman Yaw.

Public Presentations: Resident, James Crocoll was in attendance.

Approval of the Agenda and Minutes: Trustee Smith made a motion to approve the Agenda & Minutes as presented. Vice Chairman Carder seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

Approval of the Monthly Budget & Vouchers: Trustee Swindler made a motion to approve the monthly budget and vouchers #'s J082625 & J091025. Vice Chairman Carder seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

Manager's Report: The Manager informed the Board that:

- The District performed 4 burials since the last meeting (2C - CCMP / 2C – MC).
- The replacement niche for SF and the new niche structure for CCMP is scheduled to be installed the week of November 3rd. The groundsmen will be preparing the SF planter for the replacement niche.
- The KC A/C are still working on closing out the months of July & August. We are waiting for the reports to record any tax deposits and complete our monthly budgets.

Safety Report: The Manager assured the Board that there have been no incidents of safety to report and that every effort is made to ensure a safe work environment.

Continued Business: None at this time.

New Business: **A. Annual Safety Award – No Claims:** The District had no WC claims for fy 2024-2025. At its leisure and District financial condition, the Board may approve an award per District Policy & Procedure, up to 24 hr (pay or vacation). Trustee Smith made a motion to approve the 24 hr. award. Vice Chairman Carder seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried. (employee choice of pay or vacation) **B.**

Review & Amend By-Laws & Policy: In an effort to consider future stipend increases, it would be prudent to include it within District By-Laws & Policy, to consider each year. Vice Chairman Carder made a motion to amend: By-Laws; Sec. D-Para.4 & Policy & Procedure; Expense & Reimbursement, as presented. Trustee Swindler seconded. Ayes – Yaw, Carder, Smith & Swindler. Motion carried.

Board Member Announcements: Yaw – Plane Crazy Saturday & Veterans Day held at MASP. County discussions regarding overpass at Silver Queen Rd. & Sierra Hwy., to access dump. Smith – Job fair Sept. 18 @ MASP.

Oral Communications: Stipend: The Manager asked the Board if it wanted to consider a single increase or multiple, year over year, increase up to 10 yr.

Adjournment: Trustee Smith made a motion to adjourn at 5:123pm.

Respectfully Submitted by:

Paul Holzer,

District Manager / Board Secretary